



boise | centre

Sampling Request Form

For Food and Beverage

All food sampling must be approved by Boise Centre. Exhibitors and sponsoring organizations may distribute food samples from their booth or sponsor area with the signed approval of this request.

1. Distributed items are limited to products manufactured or produced by the exhibiting companies. If the products are not manufactured, processed or distributed by your organization then you are not able to provide samples of food and beverage, unless the items are purchased through Boise Centre. All distributed items are limited to the following sample sizes:

- a) Beverages are limited to a 1-ounce maximum
- b) Food items are limited to “bite size,” not to exceed 1-ounce portions

2. Use of cooking equipment must have prior, written approval.

- a) There may be an additional charge for rental of equipment, subject to availability

3. Alcoholic Beverages: Wine and beer samples are allowed **only** by Boise Centre. Sampling of liquor is not allowed on the property.

4. If your company manufactures, processes or distributes wine or beer and this product is related to the show then you can serve **SAMPLE SIZES**. The products must be dispensed and distributed in accordance with local and state health codes.

- a) Spirits are not allowed to be sampled on the property
- b) Each exhibitor wishing to provide wine or beer sampling must be approved by Boise Centre management along with the sampling size and the number of samples per patron
- c) Distribution of alcoholic products must be monitored and overseen by a staff bartender from Boise Centre in compliance with Idaho State Liquor Laws

5. Storage, Delivery, or Kitchen Use

- a) There will be a \$150.00 per day/pallet charge for refrigerated, freezer, and dry storage.

Additional charges may apply for rental of equipment, subject to availability.

The applicant named below acknowledges they have sole responsibility for use, service and disposal of such items in compliance with all applicable laws. Accordingly, the applicant agrees to indemnify and forever hold harmless Boise Centre and its agents from all liabilities, damages, losses, costs or expenses resulting directly or indirectly from their distribution of food and beverage items.

All standard fees mentioned above but not limited to the items listed above, will be charged where applicable, including a 20% service charge and applicable state tax.

Name of Event _____ Event # _____ Date _____

Company name _____ Telephone _____ Booth# _____

Address _____

City, State and Zip Code _____

On-Site Contact _____ Cell Phone _____

Product(s) you wish to dispense _____

Size of portion to be dispensed _____ Quantity to distribute _____

Reason for offering samples _____

Thank You for Choosing Boise Centre

Agreed to by _____
User Signature

Print Name and Title

Date

Agreed to by _____
Customer Signature

Print Name and Title

Date