



Coat Check Policy

Boise Centre provides several options to you, the User, for your event for providing coat check services to your event attendees. Please consider these options as you plan your event. The options available to you are an opportunity to provide coat check through volunteers as a fundraising option, having a coat check service staffed by Boise Centre employees, or to provide coat racks (with hangers) placed outside your meeting room. These options are described in more detail below.

If you will not require any accommodation for coats, you do not need to complete this attachment.

Volunteer Fundraising

1. If you wish to utilize a coat check service as a volunteer fundraising option, you may do so by checking the box below and signing in the space provided.
2. If you choose the volunteer coat check option, you will be responsible to identify and coordinate all of your volunteers and assure that they arrive at the event timely and stay through the entire event.
3. Boise Centre will charge \$75.00 to provide the space, coat racks, hangers, and coat-check tickets. All proceeds of your coat check event may be retained by you.
4. **By selecting this option and signing the space below, you, the User, agrees to assume all liability for lost, misplaced, or stolen items including loss of any coats, wallets, purses, backpacks, and any contents contained therein. You also agree to remain liable for any injury to any of your volunteers. The Boise Centre assumes no responsibility for lost, misplaced or stolen items or injury to your volunteers.**
5. User shall be responsible to assure its liability insurance provided pursuant to Section 7 of the Boise Centre Use Permit provides coverage for any liability of any kind that arises out of the volunteer coat check service.
6. Subject to the provisions of Sections 8(a) and 8(b) of the Boise Centre Use Permit, User agrees to indemnify, defend, and hold the Centre harmless from any and all claims, liabilities, or demands of any kind arising out of the volunteer coat check service as provided herein.

Full Service Coat Check Service Provided by Boise Centre.

Under this option, Boise Centre will provide coat check room or space staffed by Boise Centre employees during your event.

In such case, the following fees will apply:

- 1 - 200 guests / \$100.00
- 201 - 400 guests / \$200.00
- 401 - 600 guests / \$300.00
- 601 - 1000 guests / \$400.00
- 1001 - 1,500 guests / \$500.00

Unattended Coat Rack

Under this option, Boise Centre will provide a coat rack (with hangers) placed outside your meeting room. This will be a self-service option with no attendant present.

The District will not assume any liability for lost or stolen items and will not have an attendant present to oversee the coat racks. For this option, your event attendees will not be obligated to use the coat rack and will be allowed to take their coats or outerwear into the event if they choose not to use the coat rack.

Based on the foregoing, please select one of the following items. By checking one of the items and signing below, you agree to the terms and conditions stated in the section of this addendum corresponding to the box you check.

- Volunteer Fundraising
- Full Service Coat Check Service Provided by Boise Centre
- Unattended Coat Rack

Agreed to by: _____

User Signature

Print Name and Title

Date