



## *Security FAQ*

### **Who is responsible for hiring event security?**

The User is ultimately responsible for ensuring that the required security levels are met for their event. Boise Centre can hire the security from our list of pre-approved vendors for your event and bill you upon final invoice, or let you order it yourself by choosing from our list.

### **Is there a list of acceptable or preferred security vendors allowed to work inside Boise Centre?**

Yes, Boise Centre has a list of pre-approved vendors; however, if a client would like to use a different security vendor, we ask you to provide the request in writing. Please send this to your event manager along with the security provider's contact information 30 days prior to the event in order to verify their qualifications for approval. Visit [boisecentre.com](http://boisecentre.com) or speak to your event manager for a list of pre-approved security vendors.

### **During what hours of the event am I required to have security? Is security necessary during move-in, move-out, and the event, or just the time the event is open or running?**

This will depend on the nature of your event. Most event security is only required to be present for the duration the event is going on with attendee's present. However, some move-ins and move-outs will be required to provide dock or additional building security based on how they will be using the facility. Please be sure to speak with your event manager to help clarify those requirements.

### **How many security guards are needed?**

Boise Centre requires one guard per every 250 attendees of an event. Events with less than 250 attendees will be evaluated by our safety and security specialist to determine security requirements on a case-by-case basis.

### **How can I avoid being required to have additional security for my event?**

Some events will be evaluated on a case-by-case basis. For example, smaller events that utilize one, or a few, entry points can reduce the probability of Boise Centre requiring extra security.

### **Is security required for events that will be displaying, exhibiting, and/or auctioning guns/weapons?**

This will be based on a case-by-case basis. If you plan on having firearms in our facility, please reference our Firearms Policy, located in the Use Permit and Event Promoter and Decorator Guide.

### **Can we bring our own security?**

Boise Centre has a list of pre-approved security vendors. To bring your own security, we ask that a written request be made to the event manager a minimum of 30 days prior to the event. Boise Centre's safety and security specialist will evaluate that request based on the qualifications of the security provider.

### **Where should security be stationed?**

Boise Centre's safety and security specialist will help determine the most effective locations for event security and will work with you on your own needs to ensure the best coverage and use of those guards.

### **If I have any further questions about Boise Centre's security policy, whom may I contact?**

For questions related to the security policy, please contact Brandon Doty, Safety & Security Specialist. Email [bdoty@boisecentre.com](mailto:bdoty@boisecentre.com) or direct phone (208) 489-3607

For general questions about your upcoming event, please contact your sales or event manager.

Thank you for choosing Boise Centre.

## **BOISE CENTRE MISSION STATEMENT**

As Idaho's premier event venue,  
our mission is to **WOW** our guests with unforgettable experiences.  
Our team of passionate, creative professionals are devoted to  
excellence in food, service, amenities and venue management.